Apply the planning and communication tools to assist in the development maintenance and review of processes

Share the BMS information environments across multiple locations in live situations. Share edit and markup data in a **Collaborative Meeting whilst** utilising Voice over IP and Video

Business Planning & Communication

Manage Processes within the organization inside the Process Management system. View links between the multi-level process maps and link to the procedures controlled below quickly and easily.

Conferencing

Collaborative Management

Process Management

Allow areas across a country or the world to have access to the same information, the ability to edit and control data whilst ensuring no effect in performance of the

system

Business Reporting Templates

BMS Global Business

Solution

Document Control & Procedural Mgt

Control and manage documents within BMS. Assign access levels to individual documents, view change and version control information along with change history

Project Reporting & Scorecard Mgt

Business Information Library

Manage business projects through the Project Reporting system whilst comparing performance against milestones and integrating with Scorecards. This module also integrates with other software packages such as SAP.

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Performance & **Appraisal Measurement**

Record individual & business appraisals carried out through the **Performance Measurement** environment to provide specific access to the results and a history of measurements company wide and individually

Store historical documents such as financial information within the BIL for future reference. Also eliminate the need for filing cabinets with this e-library concept.

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